

Jefferson County Community Services

Timothy Ruetten
MS, LMHC, CASAC
Director

County Government Building
175 Arsenal Street
Watertown, NY 13601
Telephone (315) 785-3283
Fax (315) 785-5182

Pat Fontana
Board Chairperson

Community Services Board Meeting Minutes For June 25, 2025

Call to Order: Pat Fontana called the meeting to order at 4 p.m.

Members Present: Tina Bartlett-Bearup, Maureen Cean, Pat Fontana, Karen Marcum, Aileen Martin, Michelle McElroy, Amy Quonce, Melissa Rookman and Molly Smith

Members Absent: Dr. Sarah Delaney, Jennifer Draper, Michelle Graham, Joey Horton and Stephen Kowalick.

Guests Present: Natasha Howell, Jordan Jones, Austen LaBarge, Tina O'Neil (virtual), Brooke Roes, Alicia Ruperd, John Wilson, Kelly Wright (virtual) and Diane Zikowitz

Approval of May 28, 2025, minutes: Motion: Aileen Martin; 2nd: Maureen Cean. Minutes passed.

Director's Report

2023 Budget Modifications: ARC (Assisted Competitive Employment, Ongoing Integrated Employment Services and Transitional Employment). Motion: Michelle McElroy. 2nd: Molly Smith.

2024 Budget Modifications: CHJC (CSMG, Clinic, Liaison, MBCR, Prevention, Respite, SPOA and TCRP). Motion: Aileen Martin. 2nd: Tina Bartlett-Bearup.

NRCIL (Family Support Services and Mental Health Advocacy). Motion: Michelle McElroy. 2nd: Maureen Cean. Abstention: Aileen Martin.

All budget modifications were approved with one abstention.

2025 Preliminary Budgets:

CAH – Motion: Aileen Martin. 2nd: Molly Smith.

CHJC – Motion: Karen Marcum. 2nd: Tina Bartlett-Bearup.

MHA – Motion: Aileen Martin. 2nd: Michelle McElroy.

NRCIL – Motion: Michelle McElroy. 2nd: Tina Bartlett-Bearup. Abstention: Aileen Martin.

SMC – Motion: Maureen Cean. 2nd: Aileen Martin.

All preliminary budgets were approved with one abstention.

Next meeting date: July 23, 2025, at 4 p.m., COB 2nd floor conference room.

Adjournment at 4:50 p.m. Motion: Aileen Martin. 2nd: Michelle McElroy.